Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MADHYAMGRAM B.ED. COLLEGE**
Name of the head of the Institution	**Dr. Sourav Mondal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	03325262007
Mobile no.	8145301622
Registered Email	**madhyamgrambedcollege@rediffmail.com**
Alternate Email	**madhyamgrambedcollege@gmail.com**
Address	**20/3/A, Nadibhag, Badu Road , 24 Pgs(N)**
City/Town	**Madhyamgram**
State/UT	**West Bengal**
Pincode	**700128**
2. Institutional Status	

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prof. Barun Mishra**
Phone no/Alternate Phone no.	**03325262007**
Mobile no.	**8918785277**
Registered Email	**iqacmbc@gmail.com**
Alternate Email	**sourav_np@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://madhyamgrambedcollege.org/2018-19-aqar-2/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://madhyamgrambedcollege.org/academic-calender/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.30**	**2016**	**16-Sep-2016**	**15-Jun-2021**

6. Date of Establishment of IQAC	**08-Jun-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**14-Aug-2019** **1**	**9**

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Up gradation of ICT 2. Up gradation of Smart Class Room 3. Launching Teaching Learning APP 4.Conducting Exhibition Cum Workshop

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Suggested Revision of Syllabus	Syllabus Revision was held in all Dept.
Up gradation of Smart Class Room	Achieved
Launching Teaching Learning APP	Achieved
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	24-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Madhyamgram B.Ed. College is regulated by the guidelines of NCTE as well as the affiliating body WBSU (WBUTTEPA from July 2016). Academic session starts from 1st July and ends on 30th June. Madhyamgram B.Ed. College is a self-financing B.Ed. college.The programmes we offer are the B.Ed., M.Ed., and D.El.Ed. In accordance with the curriculum specified by WBUTTEPA and the academic calendar provided by the university, specific events are held at the college at specific times.Through the induction programme, students become acquainted with the objectives of the programme, course learning objectives, various aspects of the curriculum, the academic calendar, the culture of the institution, etc.At the stage of curriculum transaction, students diversity is encouraged.As methods for curriculum transactions team teaching, demonstration, debate, group discussion, workshops, seminars, field trips, and practical projects are adopted, continuous evaluation is also implemented.Through field engagement, teacher trainees study the academic and psychological needs of children and adolescents and several issues of education in the local context. Learners design learning experiences following the revised Bloom's Taxonomy. During their teaching internship, emphasis is placed on inspiring the students to embrace culture-specific pedagogy. Any information pertaining to the implementation of the curriculum is primarily communicated with staff and students through the notice, meeting, and college What's App groups. The Teachers Council, Academic Council, and Internal Quality Assurance Cell are responsible for planning and reviewing the implementation of curriculum at the institutional level. The routine and institutional academic calendar is developed by the Madhyamgram B.Ed. College academic committee in association with the Coordinator and Head of Department of the several programmes (B.Ed., M.ED., and D.El.Ed.). The academic calendar of the institution lists all of the events that take place during an academic year, including working days, vacations, numerous events that must be planned, and possible dates for internal and semester-ending exams.The institution has an outstanding mentoring system to enhance students' academic performance, promote a democratic

environment in the institution, and develop a healthy relationship among students and teachers. Suggestions and feedback about different aspects of the programmes are collected from teachers, students, employers, practice teaching schools, external experts, and alumni and analyzed for further perfection of the curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N.A.	N.A.	Nil	0	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	N.A.	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Code 1.4.11 (six papers) 9 method papers	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	100

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School visit, internship	200
MEd	School visit, internship	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Here we observed Students, Teachers and Alumni feedback.It has been helping the college in its growth and development process efficiently, by providing positive feedback.It also acts as an effective support system to motivate students as well as recognizing, nurturing and furthering special talents in student teachers of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	English, Bengali, Life Science, Mathematics, Geography, History, Physical Science, Education, Sanskrit	100	102	91
MEd	Education	50	54	49
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	91	49	16	10	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	42	70	3	1	6
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system was launched by Madhyamgram B. Ed. College in the year of 2008 – 2009 with a strong desire to set up a friendly and better relationship between teachers and students. In total ,42 honourable teachers 16 teachers from B.Ed. department, 16teachers from D. El. Ed department and 10teachers from M.Ed. department) were engaged in mentoring counselling, guiding and suggesting students in various educational and personal issues throughout the whole academic year of 2018-2019 with a great enthusiasm of their own . There were200 students of B. Ed, 197Students of D. El. Ed and 100 students of M. Ed. Departments. So, the mentor / mentee ratio was 1/12. The major objectives of student mentorship were : • To establish a friendly and trustworthy relationship between teachers and students. • To strengthen student's academic performance • To increase student's attendance • To reduce student's dropout ratio • To monitor student's discipline • To organize parent teacher meeting in order to provide information to the respective parents about the regular performance of their wards • To increase the number of participants in various co-curricular activities • To establish a democratic atmosphere in the institution. • To provide greater opportunities to the students. • To draw out inmate potentialities and talents of the students First of all, all the information were collected by the mentors. Then the information were analyzed and the mentee were categorized according to the results obtained in the analysis, The mentee were provided counselling, guidance and suggestions regarding to their needs. Mentors addressed the mentee to meet individually or in group as the situation ask for. In isolated cases parents were called for counselling and their special meeting with the principal were arranged only according to the suggestion of mentors. When a student is identified with any weakness in any educational or personal issue then mentor was found to apprise the concerned person . There were quarterly meetings arranged by the institution discussing betterment of mentorship system. A significant improvement of student teacher relationship was observed for last six academic years. The institution offers career guidance, guidance for solving personal problems, professional guidance , guidance for semester coursework, guidance about Do's and Don'ts in the laboratory, library and ICT room. Outcomes of student mentoring systems are: • The percentage of student's attendance has increased • The student teacher relationship has been improved due to direct communication between them. • Discipline and punctuality have been improved • A trustworthy and friendly relationship has been set up between teachers and students .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
489	42	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	42	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	15003	1	13/12/2019	08/03/2020
BEd	15003	2	24/06/2019	13/09/2019

MEd	15114	1	20/12/2019	28/02/2020
MEd	15114	2	06/06/2019	31/07/2019
MEd	15114	3	19/12/2019	28/02/2021
BEd	15003	3	14/12/2019	28/02/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Madhyamgram B.Ed. College affiliated under the West Bengal University of Teachers' Training, Education Planning and Administration has two years B.Ed. Programme divided into four semesters. Equally the M.Ed. Course of this institution is also of two years and divided into four semesters. The students are continually assessed on the basis of Assignment, Term Paper, attendance, Classroom interaction based on the subject covered in each semester. • Throughout the year the college follows a mechanism of feedback which involves communicating of Evaluation outcomes makes strategy for improving the performance of the students. • The respective faculties guide the students on how to improve their performance more. • The new strategies are implemented and as well as reviewed for its effectiveness in the staff meetings. • Continuous Internal Evaluation (CIE) having weightage of 30 Internal and 70 External marks. • Various components like Field work, EPC Project, Term Paper, Action Research etc. are also part of evaluation as per NCTE guidelines. • Micro teaching, being a part of Internal Evaluation, students' subject knowledge have been assessed through direct and indirect methods of assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• Institutional Academic Calendar has been prepared and adhered to according to the vision, mission and prospective plans. Seminars, Workshops and other curricular and co-curricular activities are part of the academic calendar. The internal as well as the University Examinations are also reflected from time to time. • The institution prepares its Academic Calendar and also a department wise activity schedule for smooth functioning of the academic activities. This ensures that the curriculum is enriched through related activities like guest lectures, Extension series and school visits for the academic session. • All activities conducted throughout the year are planned in the academic calendar. The relevant matters of the said calendar is discussed in the Staff meeting for its implementation. • The Academic year starts with a Welcome plus Orientation Program and usually ends with the Theory Examination of the last semester. In between Micro-teaching, Internship progress in its own way.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://madhyamgrambedcollege.org/b-ed-course/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
15003	BEd	Education	89	89	100
15114	MEd	Education	46	46	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://madhyamgrambedcollege.org/2019-20-sss/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIl	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIl	NIl	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	**1**

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
921410	**921410**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Newly Added**
Seminar Halls	**Existing**
Seminar halls with ICT facilities	**Existing**
Value of the equipment purchased during the year (rs. in lakhs)	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	**Nill**	**NIL**	**2023**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5584	508510	277	49860	5861	558370
Reference Books	1095	53664	30	15828	1125	69492
Journals	30	6400	0	0	30	6400
CD & Video	10	3000	0	0	10	3000
Others(specify)	10	700	0	0	10	700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	2	4	10	2	3	1	100	0
Added	2	0	0	0	0	0	0	0	1
Total	33	2	4	10	2	3	1	100	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-textbook (Bengali medium) by WBBSE and WBCHSE	https://wbxpress.com/e-text-books-bengali-2015/
Swayamprabha	https://pmevidya.education.gov.in/swayam-prabha-tv.html
e-ShodhSindhu	https://ess.inflibnet.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2241580.62	2241580.62	9512530	9512530

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Being a Private institution, our college believes in providing the level best infrastructure facilities to achieve excellence in academics and co-curricular activities. College has an excellent physical infrastructure in the form of ecofriendly campus, airy class rooms, rich library, laboratory, seminar hall, staff room, Chambers of Faculties ,room, drinking water supply, rest rooms etc. All these facilities are constructed as per the norms with lot of light ventilation and extra space for free movement of the students. • Laboratory: We have a Laboratory consisting 20 computers. Yearly contract of maintenance computers and printers is given to local agency and antivirus software is purchased every year. • Library: Books are arranged as per the System. Every year specially designed books of all the as per the syllabus of University by various publications and reference books are purchased as per the norms and need. Research Journals, Magazines and News papers are acquired. Students can access internet and computer. Prompt issue-return policy for staff and students is implemented. Teaching staff has access to e-resources through N-LIST. • Seminar Hall: Fully good condition with a seating capacity of 120 equipped with stage, public address system, LCD projector, Wi-Fi facilities. • Sports Room: Every year, as per the need, new sports kits and items are purchased through proper procedure. Instruments of Gymnasium and other long lasting items of various games and sports are maintained by mending and repairing as per the need. Students can use these resources as per the requirement. • IT Equipment's: Computers are provided to academic and non-academic staff. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. Computers, Printers, Photocopy machine, Projectors, etc are maintained regularly. • Cleanliness of the campus: A Clean a Green Campus is a place where environmental friendly practices and education combine to promote sustainability in the campus.Sweeping and mopping all hard floor surfaces, floors and walls and windows. Keeping bathrooms stocked, Keeping walkways clear of spills in regular basis•Security: The security persons keep a watch on college round the clock. They help to maintain the parking system and anti-ragging system. • Resources for Cultural Activities: Various musical instruments and other items necessary for different cultural activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping these items.

https://madhyamgrambedcollege.org/instructional-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			

a) National	NIL	0	0
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	0

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Gidance and counsellin	160	160	26	15

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.Ed.	B.Ed.	Madhyamgram B.Ed. College	M.Ed.
2019	2	B.Ed.	B.Ed.	NSOU	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
Any Other	15

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day	D.El.Ed., B.Ed., M.Ed.	71
Agomoni and Freshers welcome	D.El.Ed., B.Ed., M.Ed.	151
Republic Day	D.El.Ed., B.Ed., M.Ed.	89
Saraswati Puja	D.El.Ed., B.Ed., M.Ed.	78
Annual Picnic	D.El.Ed., B.Ed., M.Ed.	167
Badminton tournament	D.El.Ed., B.Ed., M.Ed.	79
Annual Sports	D.El.Ed., B.Ed., M.Ed.	183
Dol Utsav	D.El.Ed., B.Ed., M.Ed.	176
Exhibition cum special talk	D.El.Ed., B.Ed., M.Ed.	143
Baishe Shrabon	D.El.Ed., B.Ed., M.Ed.	92

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is an organization conducted by students and supervised by adults. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out institutional activities and service projects. In addition to planning events that contribute to institution spirit and community welfare, the student council is the voice of the student body. The student council of MadhyamgramB.Ed college serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment. Student Council is a group of elected and volunteer students working together with an adult advisor within the framework of a constitution or bylaws to provide a means for student expression and assistance in college affairs and activities, give opportunities for student experience in leadership and encourage student / faculty / community relations. The student council plays an integral role in representing the interests of all the students and helps in fostering a student friendly environment. The council works in unison to bridge the gap between the

authorities, teachers and students, to share ideas, interests and concerns of the student community . Student councils promote a sense of personal responsibility among students. Students running for student council are taking on leadership roles on behalf of the entire student body — he or she must then promote and uphold the values of the entire student body. The council conduct morning assembly everyday. Some national and international day such as Independence day, Teachers' day, International Language Day are organised by the council. Sports activities and festivals such as Agomoni(Durga Puja), BasantaUtsab (Celebration of Holi), KabiPranam (Birthday of Rabindranath Tagore), excursion etc. are organised in a manner acceptable to the culture and norms of the institution. The council works for the brand enhancement of the campus and to create an environment is regarding experience for the student community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Presently,there are 323 Alumni enrolled in 'Alumni Association of Madhyamgram B.Ed College' from B.ed course. An Alumni Get Together (Meet) is held annually in which a large number of Alumni participate. The Principal, all faculty members and students of our current batch also participate in the gathering. It is a place where this great institution feels proud of the various positions achieved by its successful students in different reputed organizations. The Alumni meet starts with welcome speeches delivered by the Principal and Faculty members in keeping with the occasion. Some of the alumni shares its experiences which they faced after stepping out of the institution. They feel thrilled to be back in the campus again and interact with new students. A discussion is also held about the measures required to take 'Madhyamgram B.Ed College' to greater heights. Finally, a lunch is organised for Management, Faculty members, Alumni and new comers. On the other hand the institution has organised a Awareness rally programme collaboration with ECO club of the college on the subject of 'Environmental Awareness'. All the students of our Institution were participate in that rally programme. All faculty members of the college and members of Alumni Association were guided them.

5.4.2 – No. of enrolled Alumni:

323

5.4.3 – Alumni contribution during the year (in Rupees) :

4200

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting: 2 Activity : 2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Madhyamgram B.Ed. College created its own vision and mission statements along with clear-cut objectives and values. These reflections help all stakeholders including leaders, teachers, students, guardian, controlling and affiliating bodies, employers, and so on to know about current and future course of actions of the institution. Keeping in view the vision, all faculty members are distributed with respective responsibilities. In addition, Institution functions accordingly in terms of its curricular, co-curricular, and

administrative activities. Different committees are constituted for smooth functioning of the institution. Moreover, leaders including principal, management authority and HoD play a set of responsibility and chain of commands is passed hierarchically from Management authority to governing body to principal to HoD to faculty members. Different committees are constituted for participative management of the institution in order to realize mission statements. Values are reflected with respect to all activities including code of conduct for students, teachers, and other employees, regular teaching-learning practice, linkage with different agencies, behavior with students, preparation of time table, and organization of curricular co-curricular activities. Finally, all decisions are taken unanimously maintaining proper democratic principles.Madhyamgram B.Ed. College is very transparent and maintains clarity in conducting financial, academic, administrative and other functions. The institution prepares annual audit reports on income and expenditure to maintain clarity in its financial affairs. On the other hand, academic affairs are reflected on academic calendar, time table, internal examination, end term examination notice from the University, notice for conducting different activities like seminar, workshop etc., schedule for internship activities, internship reports, maintenance of practicum files score sheet, and so on. Finally, administrative functions are reflected on Minutes of the Meetings with action plans. Decisions regarding anything are taken democratically with unanimous decisions. A series of committees function on their own way and they conduct meeting at regular basis and take necessary decisions. Hence, the institution is very transparent in maintaining its financial, academic, administrative and other functions. Madhyamgram B.Ed. College follows decentralization practices for smooth functioning of the institution. The institution has a series of committees which act individually and take necessary actions for taking decision regarding respective issues. The institution has Governing body which makes polices, take decisions, approves proposals, recommends future course of actions, takes corrective measures, supervises financial affairs and miscellaneous matters. In addition, there is a working committee which works on realization of institutional goals, supervises overall activities, interacts faculty members and students and suggests whenever needed. Moreover, Academic council is there which plans, suggests, approves and recommends curricular and other activities. Furthermore, staff council of the institution takes care of matters related to faculty members, non-teaching and other employees of the institutions. Moreover, there are a series of small committees such as Workshop-Seminar Committee, Cultural Committee, Sports Committee, Magazine Committee, Excursion Committee, Eco-club Committee, Library Committee, and Practice-Teaching Committee which function on their own way and take meaningful participation in overall management of the institution with respect to their own grounds. Finally, the institution maintains two significant bodies like Anti-ragging Committee and Sexual Harassment Committee

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Madhyamgram B.Ed. College follows the curriculum of B.Ed., M.Ed. and D.El.Edprograms prepared by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and

	Administration and West Bengal Board of Primary Education respectively. In addition, for the purpose of transacting the curriculum the College has taken a set of curricular and co-curricular initiatives such as preparation of academic calendar and time table, distribution of course content among faculty members including foundation, methodology, performing arts and physical education, meeting with them for how to transact the curriculum in more efficient manner, periodic review of teaching-learning process, preparation of a schedule for internship, and preparation of a schedule for co-curricular activities throughout the year and so on. The institution has regularly conducted seminar, workshop, special lecture, and research oriented activities for the trainee-teachers of M.Ed.Faculty members associated with M.Ed. supervised research work undertaken by trainee-teachers. Hence, a research oriented outlook has been taken by the institution such as preparation of research proposal, statistical analysis, collection of data, preparation of dissertation and the like. A section is created in the library in order to store dissertation of students. On the onset of COVID-19, the institution planned a framework for conducting teaching-learning process. Regular meeting is conducted between Principal and faculty members in order to improve teaching-learning alternative practice. An app is introduced for the benefit of both students and teachers. Evaluation is also done online as recommended by the affiliating bodies.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a state-of-the art ICT enabled smart classroom and a ICT laboratory where regular teaching-learning process is conducted such as lecture through PowerPoint, installation of operating system, preparation of a project using of ICT devices, preparation of e-content, and a techno-pedagogy based learning design using internet based resources and so on. On the onset of COViD-19, the teachers are instructed to take classes in online mode using internet based resources. Teachers prepared self-teaching videos, PowerPoint, documents

	etc. to support learners. The stock of good research oriented books in the library has been increased in order to support M.Ed. trainees. In the laboratories, instruments and devices are maintained properly. If any computers or instruments do not work properly, a requisition is submitted and those got either repaired or replaced properly. The fund is raised for proper maintenance of physical infrastructure of the college.
Research and Development	Classes on research methodology, preparation of research proposal, data interpretation, and making of dissertation are conducted for M.Ed. students. Special classes are organized on research. Faculty members associated with M.Ed. supervised trainee-teachers in their research work. Few faculty members have been pursuing their PhD related activities. They are regularly in a touch with research publication and related other activities.
Teaching and Learning	Teachers employed variety of techniques for transacting the knowledge such as case study, field visit, community visit, experiential learning, debate, seminar, hands-on training practices, survey, observation, collaborative learning, classroom lecture, discussion, demonstration, peer learning, group discussion, laboratory based activities, book reviews, term paper, assignment, and the like. For EPC-2, art-integrated teaching-learning practices are ensured whereas for EPC-4, yogic practices are exercised. In addition, trainee-teachers are taught using ICT based resources with respect to EPC-3. On the onset of COViD-19, the teachers have taken classes in online mode on virtual platforms like Zoom, Google Meet, Skype etc. using internet based resources. They prepared self-teaching videos, PowerPoint, documents etc. to support learners.An app named MBC Educare is launched to provide learners with internet based resources. Research oriented instruction is given online through mentoring, supervision, guidance and the like to trainee-teachers of M.Ed. for the preparation of proposal and dissertation.
Examination and Evaluation	Term-end examination after each

		semester or year is conducted for B.Ed., M.Ed. and D.El.Ed programs by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and Administration and West Bengal Board of Primary Education respectively. Madhyamgram B.Ed. College conducts class tests, seminar presentation, and assignment or term paper preparation for internal assessment of theoretical courses as prescribed by the affiliating bodies. On the other hand, the College organizes viva-voce for internal assessment of practicum courses. School mentors, subject wise methodology teachers, and Principal assess trainee-teachers in Internship course. Affiliating University and the Board appoint an external examination for the assessment of practicum and Internship courses. In general, 60 assessment is given by external examiners whereas 40 assessment is done internally by the faculty members of the college with respect to practicum courses. On the other hand, 70 and 30 ratio is followed with respect to theoretical courses by the external and internal examiners respectively.On the onset of COVID-19, the examinationis taken in online mode as recommended by affiliating bodies which sent the question papers through the college mail id and accordingly students are given those and the students submitted their answer sheets using college mail id.
Human Resource Management	Management authority looks after the appointment, leaves, urges, professional development, feedback, improvement, approval, increment, long-leaves, and happiness leave, SWOC etc. of the faculty members and other employees of the College.
Industry Interaction / Collaboration	To the college, industry means schools. Madhyamgram B.Ed. College selects a group of school and the trainee-teachers attend the school at regular basis in order to experience all round school based activities including teaching practices. M.Ed. trainee-teachers also attend the schools for observing and assisting B.Ed. trainees in their activities. On the other hand, trainee-teachers of D.El.Ed. also attend primary schools

	for teaching practices. Hence, the College interacts secondary, higher secondary, primary as well as government and private schools for engaging trainee-teachers. School principals, teachers share their valuable experience with the trainee-teachers. They help and instruct our trainee-teachers how to perform all school based activities.On the onset of COVID-19, internship related activities are shifted to next semester as recommended by the affiliating bodies.
Admission of Students	At the beginning of each Academic Session, admission cell of the College takes initiatives for admitting students in the College. B.Ed. aspirants are needed to apply on the specific admission portal of the affiliating University and give choice for selecting colleges. Accordingly, they contact the concerned admission team of the College and they get admitted to the institution. This is as same as in D.El.Ed program. I is controlled by the Board. But, in M.Ed. a common entrance test is organized by the affiliating University and as per their performance a merit panel is published and through a counselling session in the affiliating University campus, students get admitted to the institution. In B.Ed. and M.Ed. aspirants get admitted as per their pedagogy subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Madhyamgram B.Ed. College maintains all details of students using excel sheets. Fee payment details are maintained in excel sheets. The institution has a common WhatsApp for all employees of the institution. This group is an official group which is made for only official communication between leaders and faculty members and other employees of the institution. Salary is disbursed to the employees through bank accounts. The institution also opened a series of official WhatsApp groups of reach semester of each program in order to circulate official communication. Entry and exit of faculty members and students are recorded through a Bio-metric machine. The college has launched an App named

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Madhyamgram B.Ed. College manages its accounting in responsible manner. Financial accounting is done as per prescribed guidelines and norms followed by the internal audit at every year. The final audit is done by the charter accountant (S.K. Saha Co.) for transparency in accounting regular reconciliation is done by the qualified accountants in the college office. The statutory audit for the complete year is carried out independently by the

	mentioned CA firm.	

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

12000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal and IQAc of Madhyamgram B.Ed. College
Administrative	No	NIL	Yes	Secretary and Principal of Madhyamgram B.Ed. College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Green campus. 2. COVID Awareness activities. 3.Carrier Counselling . 4. Webinar on different programmes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting	14/08/2019	14/08/2019	14/08/2019	9
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Madhyamgram B.Ed. College has always adopted sustainable practices. The MBC strongly believes in the 3R of sustainable development, i.e. - reducing reuse and recycling plastic-free areas. We have Eco Club which creates awareness among students about overall green practices throughout the year. We use the awareness program to drive sustainable development. The college uses LED lights to reduce power consumption in and around our college buildings. We are trying to manage the waste inside the college by campaigning through posters placards etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/07/2019	1	effectiveness of school internship	exhibition	90

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values, Professional Ethics and Code of Conduct	14/06/2019	Teachers, non-teaching staff, and students associated with this college must abide by the rules and regulations prescribed by the college authority. Such rules and regulations are- 1. The teachers and non-teaching staff must be regular in the College otherwise the Academic Committee will take necessary action.Trainee-teachers should attend at least 75 and 90 of total

theoretical and practicum classes respectively. 2. Teachers should be punctual in attending the College and taking classes on time. Trainee-teachers are not supposed to take any leave during internship.Trainee-teachers must pay college dues in time. 3. The students must appear in each and every internal examination conducted by the College.Candidates will be disqualified if they are found adopting some unfair means in the examination. 4. Teachers, non-teaching staff and students who are given responsibility should carry it out dutifully and impartially in accordance with the direction of the concerned authority. They should consider it as a service to the college. 5. Disciplinary rules regarding punctuality, regularity, respect for everyone, concern for the welfare of the college is to be carefully maintained. Respect for one's property as per as for that of the college and for the things belonging to others is a mark of a well-bred and responsible. 6. Smoking, drinking alcoholic beverages and intoxicating drinks within the college campus are strictly prohibited.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	0

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Awareness programme on environmental issues.
Activities of Eco club

Gardening and plantation
Garbage cleaning
Plastic free field

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Our college has arranged anOne day special talk on effectiveness of school internship programme for trainee teachers. With the help of this programme our students has developed an understanding of role and responsibilities of professional teachers. It also helped them to understand different aspects of school program and improve their skills and abilities in teaching profession. This Internship has provided excellent opportunity for the prospective teacher to learn to teach, acquire all tire necessary understandings, skills, attitudes and appreciations in a real school-situation. 2. Exhibition Our college has arranged an exhibition which shifted our students from theoretical study to practical implementation and they availed the opportunity to apply their ideas in unique ways. Once transformed their idea into a project, they showcase it in front of others and get acknowledged which further boosted their confidence.It also allowed our students to work together in groups and learn from each other. They have shared their ideas and collectively galvanize those ideas to bring something innovative into implementation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://madhyamgrambedcollege.org/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college has arranged a workshop on Preventive awareness of health and hygiene.Hygiene refers to practices that can lead to good health and cleanliness, such as frequent handwashing, face washing, and bathing with soap and water. From this workshop they came to know keeping hands clean is one of the most important ways to prevent the spread of illness, including diarrheal and respiratory illnesses. This programme aims to create awareness on health and hygiene practices among the students, help motivate them to use and maintain sanitation facilities at institution and their community surroundings, inculcate better hygienic practices and make the children understand the importance of Preventive Healthcare i.e. Benefits of preventive measures: Longer Lifespan. Decreased Cost of Disease Management. Better Quality of Life. Cuts Down on the Risks and Health Problems. Keeps you fit and active. Detection of Illnesses at an Early Stage. Regular Vaccination Helps Prevent Infections. Get Regular Medical Screenings.

Provide the weblink of the institution

https://madhyamgrambedcollege.org/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. Institution will try to engage all faculty members more competent with ICT. 2. All academic and necessary administrative activities will be conducted through online platform. 3. Conducting activities reliant upon the situatedness and requirement of locality. 4. Increasing paperless works. 5. Research oriented initiatives need to be taken with proper care.