Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MADHYAMGRAM B.ED. COLLEGE**
Name of the head of the Institution	**Dr. Sourav Mondal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	03325262007
Mobile no.	8145301622
Registered Email	**madhyamgrambedcollege@rediffmail.com**
Alternate Email	**madhyamgrambedcollege@gmail.com**
Address	**20/3/A, Nadibhag, Badu Road, 24 Pgs (North)**
City/Town	**Madhyamgram**
State/UT	**West Bengal**
Pincode	**700128**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prof. Barun Mishra**
Phone no/Alternate Phone no.	**03325262007**
Mobile no.	**8918785277**
Registered Email	**iqacmbc@gmail.com**
Alternate Email	**sourav_np@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://madhyamgrambedcollege.org/2017-18-aqar/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://madhyamgrambedcollege.org/academic-calender/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
2	**B**	**2.30**	**2016**	**16-Sep-2016**	**15-Jun-2021**

6. Date of Establishment of IQAC	**08-Jun-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Formation of IQAC	**22-Aug-2018**	**13**

	1	
Meeting	14-Nov-2018 1	9

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[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC makes plans for various cocurricular activities, celebration of importance days.

2. IQAC enhance college alumni association and take different types of social activities.

3. Suggested to upgrade cctvs in college campus.

4. IQAC monitoring self appraisal report of staffs.

5. IQAC discus on the status of curriculum transaction process of all programs of MBC.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
field visit	Achieved.
social activities	Entirely not achieved.
up gradation of cctv	Acheived.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Mar-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Madhyamgram B.Ed. College is regulated by the guidelines of NCTE as well as the affiliating body WBSU (WBUTTEPA from July 2016). Academic session starts from 1st July and ends on 30th June. Madhyamgram B.Ed. College is a self-financing B.Ed. college. We offer a B.Ed., an M.Ed., and a D.El.Ed. programme. In accordance with the curriculum specified by WBUTTEPA and the academic calendar provided by the university, specific events are held at the college at specific times.Students become familiar with the programme's goals, curriculum, academic calendar, institution culture etc. through the induction programme.At the stage of curriculum transaction, students diversity is encouraged. Team teaching, debate, group discussion, workshops, seminars, field visits, and practical projects were adopted as the methods for curriculum transactions. Through field engagement, teacher trainees study the academic and psychological needs of children and adolescents in the local context. Learners design learning experiences following the revised Bloom's Taxonomy. During their teaching

internship, emphasis is placed on inspiring the students to embrace culture-specific pedagogy. Any information pertaining to the implementation of the curriculum is primarily communicated with staff and students through the notice, meeting, and college What's App groups. The Teachers Council, Academic Council, and Internal Quality Assurance Cell are responsible for planning and reviewing the implementation of curriculum at the institutional level. The academic committee of the Madhyamgram B.Ed. College, along with the Coordinator and HOD of different programmes (B.Ed., M.ED., and D.El.Ed.) prepare the routine and institutional academic calendar. The institutional academic calendar reflects all of the events that occur in an academic year, including working days, holidays, various events to be organised, and tentative dates of internal and semester-end examinations. The institution has an outstanding mentoring system to enhance students' academic performance, promote a democratic environment in the institution, and develop a healthy relationship among students and teachers. Suggestions and feedback about different aspects of the programmes are collected from teachers, students, employers, practise teaching schools, external experts, and alumni and analysed for further perfection of the curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N.A.	N.A.	Nil	0	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	N.A.	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Code 1.4.11 (six papers) 8 method papers	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	100

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Organization of rally	200

	or campaign , Gardening, Cleanliness is and around the campus and beautification, Cleanliness is and around the campus and beautification, Cleaning of furniture, Assembly, Community games, Cultural programs, SUPW		
MEd	School Internship	100	
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Here we observed Students, Teachers and Alumni feedback.It has been helping the college in its growth and development process efficiently, by providing positive feedback.It also acts as an effective support system to motivate students as well as recognizing, nurturing and furthering special talents in student teachers of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	English, Bengali, Life Science, Mathematics, Geography, History, Physical Science, Education	100	120	100
MEd	Education	50	80	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	100	50	16	11	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	42	70	3	1	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system was launched by Madhyamgram B. Ed. College in the year of 2008 – 2009 with a strong desire to set up a friendly and better relationship between teachers and students. In total ,42 honourable teachers 16teachers from B.Ed. department, 16teachers from D. El. Ed department and 10teachers from M.Ed. department) were engaged in mentoring counselling, guiding and suggesting students in various educational and personal issues throughout the whole academic year of 2018-2019 with a great enthusiasm of their own . There were200 students of B. Ed, 197Students of D. El. Ed and 100 students of M. Ed. Departments. So, the mentor / mentee ratio was 1/12. The major objectives of student mentorshipwere : • To establish a friendly and trustworthy relationship between teachers and students. • To strengthen student's academic performance • To increase student's attendance • To reduce student's dropout ratio • To monitor student's discipline • To organize parent teacher meeting in order to provide information to the respective parents about the regular performance of their wards • To increase the number of participants in various co-curricular activities • To establish a democratic admosphere in the institution. • To provide greater opportunities to the students. • To draw out inmate potentialities and talents of the students First of all, all the information were collected by the mentors. Then the information were analyzed and the mentee were categorized according to the results obtained in the analysis, The mentee were provided counselling, guidance and suggestions regarding to their needs. Mentors addressed the mentee to meet individually or in group as the situation ask for. In isolated cases parents were called for counselling and their special meeting with the principal were arranged only according to the suggestion of mentors. When a student is identified with any weakness in any educational or personal issue then mentor was found to apprise the concerned person . There were quarterly meetings arranged by the institution discussing betterment of mentorship system. A significant improvement of student teacher relationship was observed for last six academic years. The institution offers career guidance, guidance for solving personal problems, professional guidance , guidance for semester coursework, guidance about Do's and Don'ts in the laboratory, library and ICT room. Outcomes of student mentoring systems are: • The percentage of student's attendance has increased • The student teacher relationship has been improved due to direct communication between them. • Discipline and punctuality have been improved • A thurstworthy and friendly relationship has been set up between teachers and students .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
497	42	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	42	0	3	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	15003	1	17/12/2018	08/03/2019
BEd	15003	3	18/12/2018	08/03/2019
MEd	15114	1	22/12/2018	28/02/2019
MEd	15114	3	31/12/2018	25/02/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. As per the guidelines issued by NCTE, the college follows criteria for internal college evaluation. The college displays all their circulars on the notice board from time to time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to the students at the very beginning. The faculties provide extra guidance and counselling to the students. Thus, the system provides way and means to ensure its credibility and reliability. The followings are the evaluation process are also implemented by the college. 1) Seminar : Seminars are conducted for all the departments. Students are asked to present Seminars in classroom on selected and assigned topics related to subjects/courses. Presentation skills, subject knowledge, communicative ability, responses given to the questions are the criteria to evaluate the class and the students. 2) Group Discussion : Students of the specifically M.EdDepartment are assigned by respective subject teachers in order to evaluate the students. Students' subject knowledge, general awareness, oratory and vocabulary skills, social awareness etc. Are evaluated through this Group Discussion and marks are given as per participation and performance. It helps to motivate the students and enhance knowledge sharing thoughts among themselves. 3) Semester Examination : As per the University guidelines, first and second year students from both the Departments appear for the semester examinations. 4) Computer Practicum Examination : It is mandatory to conduct computer Practicum examinations in college in accordance with prescribed syllabus.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institutional Academic Calendar is prepared by time table in-charge with consultation of the Principal. In the beginning of academic session, the students are appraised of academic calendar and same is uploaded on college notice board at strategic locations. Only Head of the Institution can incorporate minor changes in academic calendar. This Institutional Academic

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://madhyamgrambedcollege.org/b-ed-course/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
15003	BEd	Education	99	99	100
15114	MEd	Education	47	47	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://madhyamgrambedcollege.org/2018-19-aqar-2/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Na	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Practice teaching	School internship	10 local schools	01/08/2018	15/11/2018	150

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3540089	3540089

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5269	454188	315	54322	5584	508510
Reference Books	1095	53664	0	0	1095	53664
Journals	30	6400	0	0	30	6400
CD & Video	10	3000	0	0	10	3000
Others(specify)	10	700	0	0	10	700
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	2	4	8	2	3	1	100	0
Added	2	0	0	2	0	0	0	0	0

| Total | 31 | 2 | 4 | 10 | 2 | 3 | 1 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-textbook (Bengali medium) by WBBSE and WBCHSE	https://wbxpress.com/e-text-books-bengali-2015/
Swayamprabha	https://pmevidya.education.gov.in/swayam-prabha-tv.html
e-ShodhSindhu	https://ess.inflibnet.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3631390.58	3631390.58	8737518	8737518

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Being a Private institution, our college believes in providing the level best infrastructure facilities to achieve excellence in academics and co-curricular activities. College has an excellent physical infrastructure in the form of ecofriendly campus, airy class rooms, rich library, laboratory, seminar hall, staff room, Chambers of Faculties ,room, drinking water supply, rest rooms etc. All these facilities are constructed as per the norms with lot of light ventilation and extra space for free movement of the students. • Laboratory: We have a Laboratory consisting 20 computers. Yearly contract of maintenance computers and printers is given to local agency and antivirus software is purchased every year. • Library: Books are arranged as per the System. Every year specially designed books of all the as per the syllabus of University by various publications and reference books are purchased as per the norms and need. Research Journals, Magazines and News papers are acquired. Students can access internet and computer. Prompt issue-return policy for staff and students is implemented. Teaching staff has access to e-resources through N-LIST. • Seminar Hall: Fully good condition with a seating capacity of 120 equipped with stage, public address system, LCD projector, Wi-Fi facilities. • Sports Room: Every year, as per the need, new sports kits and items are purchased through proper procedure. Instruments of Gymnasium and other long lasting items of various games and sports are maintained by mending and repairing as per the need. Students can use these resources as per the requirement. • IT Equipment's: Computers are provided to academic and non-academic staff. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. Computers, Printers, Photocopy machine, Projectors, etc are maintained regularly. • Cleanliness of the campus: A Clean a Green Campus is a place where environmental friendly practices and education combine to promote sustainability in the campus.Sweeping and mopping all hard floor surfaces, floors and walls and windows. Keeping bathrooms

stocked, Keeping walkways clear of spills in regular basis•Security: The security persons keep a watch on college round the clock. They help to maintain the parking system and anti-ragging system. • Resources for Cultural Activities: Various musical instruments and other items necessary for different cultural activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping these items.

https://madhyamgrambedcollege.org/instructional-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Guidance and Counselling	166	166	42	15

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated		visited	participated	
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.Ed.	B.Ed.	Madhyamgram B.Ed. College	M.Ed.
2018	1	B.Ed.	B.Ed.	Sammilani Teachers Training College	M.Ed.
2018	1	B.Ed.	B.Ed.	Kalyani University	M.A.
2018	1	B.Ed.	B.Ed.	NSOU	M.A.
2018	1	B.Ed.	B.Ed.	RBU	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	13
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independece Day	D.El.Ed., B.Ed. and M.Ed.	195
BIjaya Sammilani	D.El.Ed., B.Ed. and M.Ed.	132
Annual Picnic	D.El.Ed., B.Ed. and M.Ed.	174
Annual Sports	D.El.Ed., B.Ed. and M.Ed.	160
International Language Day	D.El.Ed., B.Ed. and M.Ed.	134
Excursion	D.El.Ed., B.Ed. and M.Ed.	97
Dol Utsav	D.El.Ed., B.Ed. and M.Ed.	154
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NA	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is an organization conducted by students and supervised by adults. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out institutional activities and service projects. In addition to planning events that contribute to institution spirit and community welfare, the student council is the voice of the student body. They help share student ideas, interests and concerns with the institute wide community. The student council of MadhyamgramB.Ed college serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment. Student Council is a group of elected and volunteer students working together with an adult advisor within the framework of a constitution or bylaws to provide a means for student expression and assistance in college affairs and activities, give opportunities for student experience in leadership and encourage student / faculty / community relations. The student council plays an integral role in representing the interests of all the students and helps in fostering a student friendly environment. The council works in unison to bridge the gap between the authorities, teachers and students, to share ideas, interests and concerns of the student community . Student councils promote a sense of personal responsibility among students. Students running for student council are taking on leadership roles on behalf of the entire student body — he or she must then promote and uphold the values of the entire student body. The council conduct morning assembly everyday. Some national and international day such as Independence day, Teachers' day, International Language Day are organised by the council. Sports activities and festivals such as Agomoni(Durga Puja), BasantaUtsab (Celebration of Holi), KabiPranam (Birthday of Rabindranath Tagore), excursion etc. are organised in a manner acceptable to the culture and norms of the institution. The council works for the brand enhancement of the campus and to create an environment is regarding experience for the student community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association is the backbone of every institution. As per this statement our alumni members supporting to our students in their careers and other activities.Madhyamgram B.Ed college started their Alumni Association on20.02.2016. We are very proud to say that many of our alumni are occupied higher positions in Central, State Governments and private organizations. The alumni's contributions in the growth and development process are given below. The Alumni helps in establishing Networking with all students. It helps the college in updating about the placements of pass-out students. It furnishes information about job opportunities in schools Its feedback has helped in improving the existing curriculum, organizing new activities, etc. It has given many healthy suggestions for the augmentation of the college. Helps in publicity.

5.4.2 – No. of enrolled Alumni:
281

5.4.3 – Alumni contribution during the year (in Rupees) :
7200

5.4.4 – Meetings/activities organized by Alumni Association :
Meeting : 2 Activity : 1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Madhyamgram B.Ed. College created its own vision and mission statements along with clear-cut objectives and values. These reflections help all stakeholders including leaders, teachers, students, guardian, controlling and affiliating bodies, employers, and so on to know about current and future course of actions of the institution. Keeping in view the vision, all faculty members are distributed with respective responsibilities. In addition, Institution functions accordingly in terms of its curricular, co-curricular, and administrative activities. Different committees are constituted for smooth functioning of the institution. Moreover, leaders including principal, management authority and HoD play a set of responsibility and chain of commands is passed hierarchically from Management authority to governing body to principal to HoD to faculty members. Different committees are constituted for participative management of the institution in order to realize mission statements. Values are reflected with respect to all activities including code of conduct for students, teachers, and other employees, regular teaching-learning practice, linkage with different agencies, behavior with students, preparation of time table, and organization of curricular co-curricular activities. Finally, all decisions are taken unanimously maintaining proper democratic principles.Madhyamgram B.Ed. College is very transparent and maintains clarity in conducting financial, academic, administrative and other functions. The institution prepares annual audit reports on income and expenditure to maintain clarity in its financial affairs. On the other hand, academic affairs are reflected on academic calendar, time table, internal examination, end term examination notice from the University, notice for conducting different activities like seminar, workshop etc., schedule for internship activities, internship reports, maintenance of practicum files score sheet, and so on. Finally, administrative functions are reflected on Minutes of the Meetings with action plans. Decisions regarding anything are taken democratically with unanimous decisions. A series of committees function on their own way and they conduct meeting at regular basis and take necessary decisions. Hence, the institution is very transparent in maintaining its financial, academic, administrative and other functions.Madhyamgram B.Ed. College follows decentralization practices for smooth functioning of the institution. The institution has a series of committees which act individually and take necessary actions for taking decision regarding respective issues. The institution has Governing body which makes polices, take decisions, approves proposals, recommends future course of actions, takes corrective measures, supervises financial affairs and miscellaneous matters. In addition, there is a working committee which works on realization of institutional goals, supervises overall activities, interacts faculty members and students and suggests whenever needed. Moreover, Academic council is there which plans, suggests, approves and recommends curricular and other activities. Furthermore, staff

council of the institution takes care of matters related to faculty members, non-teaching and other employees of the institutions. Moreover, there are a series of small committees such as Workshop-Seminar Committee, Cultural Committee, Sports Committee, Magazine Committee, Excursion Committee, Eco-club Committee, Library Committee, and Practice-Teaching Committee which function on their own way and take meaningful participation in overall management of the institution with respect to their own grounds. Finally, the institution maintains two significant bodies like Anti-ragging Committee and Sexual Harassment Committee .

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Madhyamgram B.Ed. College follows the curriculum of B.Ed., M.Ed. and D.El.Edprograms prepared by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and Administration and West Bengal Board of Primary Education respectively. In addition, for the purpose of transacting the curriculum the College has taken a set of curricular and co-curricular initiatives such as preparation of academic calendar and time table, distribution of course content among faculty members including foundation, methodology, performing arts and physical education, meeting with them for how to transact the curriculum in more efficient manner, periodic review of teaching-learning process, preparation of a schedule for internship, and preparation of a schedule for co-curricular activities throughout the year and so on. The institution has regularly conducted seminar, workshop, special lecture, and research oriented activities for the trainee-teachers of M.Ed.Faculty members associated with M.Ed. supervised research work undertaken by trainee-teachers. Hence, a research oriented outlook has been taken by the institution such as preparation of research proposal, statistical analysis, collection of data, preparation of dissertation and the like. A section is created in the library in order to store dissertation of students.
Library, ICT and Physical	The college has a state-of-the art

Infrastructure / Instrumentation	ICT enabled smart classroom and a ICT laboratory where regular teaching-learning process is conducted such as lecture through PowerPoint, installation of operating system, preparation of a project using of ICT devices, preparation of e-content, and a techno-pedagogy based learning design using internet based resources and so on. The stock of good research oriented books in the library has been increased in order to support M.Ed. trainees. In the laboratories, instruments and devices are maintained properly. If any computers or instruments do not work properly, a requisition is submitted and those got either repaired or replaced properly. The fund is raised for proper maintenance of physical infrastructure of the college.
Research and Development	Classes on research methodology, preparation of research proposal, data interpretation, and making of dissertation are conducted for M.Ed. students. Special classes are organized on research. Faculty members associated with M.Ed. supervised trainee-teachers in their research work. Few faculty members have been pursuing their PhD related activities. They are regularly in a touch with research publication and related other activities.
Teaching and Learning	Teachers employed variety of techniques for transacting the knowledge such as case study, field visit, community visit, experiential learning, debate, seminar, hands-on training practices, survey, observation, collaborative learning, classroom lecture, discussion, demonstration, peer learning, group discussion, laboratory based activities, book reviews, term paper, assignment, and the like. For EPC-2, art-integrated teaching-learning practices are ensured whereas for EPC-4, yogic practices are exercised. In addition, trainee-teachers are taught using ICT based resources with respect to EPC-3. Micro teaching is practiced in simulated mode and internship activities are taken place through mentoring, supervision, performance, observation, peer learning, etc.Research oriented instruction is given through mentoring, supervision, guidance and the like to

	trainee-teachers of M.Ed. for the preparation of proposal and dissertation.
Examination and Evaluation	Term-end examination after each semester or year is conducted for B.Ed., M.Ed. and D.El.Ed programs by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and Administration and West Bengal Board of Primary Education respectively. Madhyamgram B.Ed. College conducts class tests, seminar presentation, and assignment or term paper preparation for internal assessment of theoretical courses as prescribed by the affiliating bodies. On the other hand, the College organizes viva-voce for internal assessment of practicum courses. School mentors, subject wise methodology teachers, and Principal assess trainee-teachers in Internship course. Affiliating University and the Board appoint an external examination for the assessment of practicum and Internship courses. In general, 60 assessment is given by external examiners whereas 40 assessment is done internally by the faculty members of the college with respect to practicum courses. On the other hand, 70 and 30 ratio is followed with respect to theoretical courses by the external and internal examiners respectively.
Human Resource Management	Management authority looks after the appointment, leaves, urges, professional development, feedback, improvement, approval, increment, long-leaves, and happiness leave, SWOC etc. of the faculty members and other employees of the College.
Industry Interaction / Collaboration	To the college, industry means schools. Madhyamgram B.Ed. College selects a group of school and the trainee-teachers attend the school at regular basis in order to experience all round school based activities including teaching practices. M.Ed. trainee-teachers also attend the schools for observing and assisting B.Ed. trainees in their activities. On the other hand, trainee-teachers of D.El.Ed. also attend primary schools for teaching practices. Hence, the College interacts secondary, higher secondary, primary as well as government and private schools for

	engaging trainee-teachers. School principals, teachers share their valuable experience with the trainee-teachers. They help and instruct our trainee-teachers how to perform all school based activities.
Admission of Students	At the beginning of each Academic Session, admission cell of the College takes initiatives for admitting students in the College. B.Ed. aspirants are needed to apply on the specific admission portal of the affiliating University and give choice for selecting colleges. Accordingly, they contact the concerned admission team of the College and they get admitted to the institution. This is as same as in D.El.Ed program. I is controlled by the Board. But, in M.Ed. a common entrance test is organized by the affiliating University and as per their performance a merit panel is published and through a counselling session in the affiliating University campus, students get admitted to the institution. In B.Ed. and M.Ed. aspirants get admitted as per their pedagogy subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Madhyamgram B.Ed. College maintains all details of students using excel sheets. Fee payment details are maintained in excel sheets. The institution has a common WhatsApp for all employees of the institution. This group is an official group which is made for only official communication between leaders and faculty members and other employees of the institution.Salary is disbursed to the employees through bank accounts. The institution also opened a series of official WhatsApp groups of reach semester of each program in order to circulate official communication. Entry and exit of faculty members and students are recorded through a Bio-metric machine.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

		for which financial support provided	which membership fee is provided	
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty development Workshop	NA	19/02/2019	19/02/2019	20	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Madhyamgram B.Ed college manages its accounting in responsible manner. Financial accounting is done as per prescribed guidelines and norms followed by the internal audit at every year.The final audit is done by the Chartered accountant (s.K Saha co). For transparency in accounting regular reconciliation is done by the qualified accountants in the college office.The statutory audit for the complete year is carried out independently by the mentioned CA firm.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

12000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and IQAC of MBC
Administrative	No	Nil	Yes	Principal and Secretary of MBC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Green campus.2. Organised more seminar , Workshops, Awareness activities.3. Carrier Counselling . 4. Placement cell

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC MEETING	14/11/2018	14/11/2018	14/11/2018	9

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Madhyamgram B.Ed.College has always adopted sustainable practices. The Madhyamgram B.Ed.College strongly believes in the 3R of sustainable

development, i.e. - reducing reuse and recycling plastic-free areas. We have Eco Club which creates awareness among students about overall green practices throughout the year. We use the awareness program to drive sustainable development. The college uses LED lights to reduce power consumption in and around our college buildings. We are trying to manage the waste inside the college by campaigning through posters placards etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NA	NA	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct	15/06/2018	Teachers, non-teaching staff, and students associated with this college must abide by the rules and regulations prescribed by the college authority. Such rules and regulations are- 1. The teachers and non-teaching staff must be regular in the College otherwise the Academic Committee will take necessary action.Trainee-teachers should attend at least 75 and 90 of total theoretical and practicum classes respectively. 2. Teachers should be punctual in attending the College and taking classes on time. Trainee-teachers are not supposed to take any leave during internship.Trainee-teachers must pay college dues in time. 3. The students must appear in each and every internal examination conducted by the College.Candidates

will be disqualified if they are found adopting some unfair means in the examination. 4. Teachers, non-teaching staff and students who are given responsibility should carry it out dutifully and impartially in accordance with the direction of the concerned authority. They should consider it as a service to the college. 5. Disciplinary rules regarding punctuality, regularity, respect for everyone, concern for the welfare of the college is to be carefully maintained. Respect for one's property as per as for that of the college and for the things belonging to others is a mark of a well-bred and responsible. 6. Smoking, drinking alcoholic beverages and intoxicating drinks within the college campus are strictly prohibited.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Awareness Programme on environmental issues 2.Plantation Gardening 3. Cleaning of College Campus. 4.Plastic Free zone. 5.Garbage Cleaning from College campus field.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Creative Art and Craft workshop our college has arranged a Creative Workshop which is distinguished from other workshops by its focus on providing a supportive environment for participants to share new and innovative ideas openly. A Creative Workshop can be used to: generate and explore a range of ideas. select and build upon the best ideas. This Art and craft workshop has included a wide range of activities, from traditional painting and drawing to more experimental forms of art such as sculpture or collage. Through art workshops and by participating in art classes, our students get to learn and become familiar with the creative process. They come to know about different artists and the variety of methods these artists used to create their art. Learn new artistic styles and techniques. Objectives: Describe, analyse, and

interpret artwork of students own creation. Analyze, interpret, and evaluate the form and content of works of art. Produce creative works that demonstrate innovation in concept, and/or materials. Compare and contrast contemporary work with their historical antecedent. 2.Observation of International Mother Language Day 21 February was declared to be International Mother Language Day by UNESCO on 17th November,1999. It has been observed throughout the world since 21 February 2000. The declaration came up in tribute to the Language Movement done by the Bangladeshis (then the East Pakistanis). UNESCO encourages and promotes multilingual education based on mother tongue or first language.The idea of marking this day started in Bangladesh where 21 February is the anniversary of the day people in that country fought to recognize the Bengali (Bangla) language. In Bangladesh people still lay flowers at the Shaheed Minar (Martyrs Monument) to remember the day. Our college celebrated International Mother Language Day as it recognises that languages and multilingualism can advance inclusion, and the Sustainable Development Goals focus on leaving no one behind.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://madhyamgrambedcollege.org/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution has arranged an educational excursion programme to enhance knowledge and understanding of our students. Educational trip has provided students a chance to learn about a particular place or subject in a more interactive and immersive way. The trip was usually to observe education, non-experimental research or to provide learners with experiences outside their daily activities. This trip provided students a chance to think creatively and critically about the things they see and experience. This helps students to develop their critical thinking skills and become more innovative learners. This trip has given the students a new level of responsibility for themselves and their belongings. In addition, travel also taps into the skills needed for public speaking, professional communication, and presentations—all things many students struggle with. During this excursion, students get a chance to interact with what they are learning or have learned. Students can participate in the theories and concepts practically and the experience is not just limited to reading about the subject.

Provide the weblink of the institution
https://madhyamgrambedcollege.org/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1.Workshop on Research Methodology. 2.Exhibition Cum Workshop on TLM. 3.Publication of College Edited Book. 4.Converting Dissertation to College Journal. 5.Organizing Brotochari Camp. 6. Use of Social Media platform.