



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MADHYAMGRAM B.ED. COLLEGE
Name of the head of the Institution	DR. ASHWINI KUMAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03325262007
Mobile no.	8145301622
Registered Email	madhyamgrambedcollege@rediffmail.com
Alternate Email	madhyamgrambedcollege@gmail.com
Address	20/3/A, Nadibhag, Badu Road, North 24 Parganas
City/Town	Madhyamgram
State/UT	West Bengal
Pincode	700128

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Prof. Sourav Mondal
Phone no/Alternate Phone no.	03325262007
Mobile no.	8918785277
Registered Email	iqacmbc@gmail.com
Alternate Email	sourav_np@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://madhyamgrambedcollege.org/2016-17-aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://madhyamgrambedcollege.org/academic-calender/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.30	2016	16-Sep-2016	15-Jun-2021

6. Date of Establishment of IQAC	08-Jun-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Meeting for	13-Jul-2017	25

Quality Improvement of Teaching Learning	1	
Workshop on Social Adjustment	27-Apr-2017 1	66
Orientation Programme	15-Jun-2017 3	32

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.ED.	Nil	Nil	2018 0	0
D.El.Ed.	Nil	Nil	2018 0	0
M.Ed.	Nil	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Continuation of introduction of syllabi D.El.Ed., B.Ed, M.Ed. as two years programme.

Uptodate teaching method adopted

Career counseling
Green campus
Conducting more awareness community based activities
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Increasing more awareness programme	Achieved
More workshops, seminars	Achieved
Special importance on slow learner	Not achieved
Syllabi of D.El.Ed., B.Ed. and M.Ed. to be introduced as two years programmes	Syllabi of D.El.Ed., B.Ed. and M.Ed. has been introduced
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Madhyamgram B.Ed. College is regulated by the guidelines of NCTE as well as the affiliating body WBSU (WBUTTEPA from July 2016). Academic session starts from 1st July and ends on 30th June. Madhyamgram B.Ed. College is a self-financing B.Ed. college. We offer a B.Ed., an M.Ed., and a D.El.Ed. programme. In

accordance with the curriculum specified by WBUTTEPA and the academic calendar provided by the university, specific events are held at the college at specific times. Students become familiar with the programme's goals, curriculum, academic calendar, institution culture etc. through the induction programme. At the stage of curriculum transaction, students diversity is encouraged. Team teaching, debate, group discussion, workshops, seminars, field visits, and practical projects were adopted as the methods for curriculum transactions. Through field engagement, teacher trainees study the academic and psychological needs of children and adolescents in the local context. Learners design learning experiences following the revised Bloom's Taxonomy. During their teaching internship, emphasis is placed on inspiring the students to embrace culture-specific pedagogy. Any information pertaining to the implementation of the curriculum is primarily communicated with staff and students through the notice, meeting, and college What's App groups. The Teachers Council, Academic Council, and Internal Quality Assurance Cell are responsible for planning and reviewing the implementation of curriculum at the institutional level. The academic committee of the Madhyamgram B.Ed. College, along with the Coordinator and HOD of different programmes (B.Ed., M.Ed., and D.El.Ed.) prepare the routine and institutional academic calendar. The institutional academic calendar reflects all of the events that occur in an academic year, including working days, holidays, various events to be organized, and tentative dates of internal and semester-end examinations. The institution has an outstanding mentoring system to enhance students' academic performance, promote a democratic environment in the institution, and develop a healthy relationship among students and teachers. Suggestions and feedback about different aspects of the programmes are collected from teachers, students, employers, practice teaching schools, external experts, and alumni and analyzed for further perfection of the curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N.A.	N.A.	Nil	0	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	17/01/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Course 1.4.11 (Six Papers)	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	100

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Organization of rally or campaign , Gardening, Cleanliness is and around the campus and beautification, Cleaning of furniture, Assembly, Community games, Cultural programs, National festivals, Aesthetic activities	200
MEd	Part-A: Observation of activities- i.e. Classroom teaching, micro teaching practice etc. Part-B: assisting B.Ed students- i.e. Assisting B.Ed students in lesson plan preparation, in TLM preparation, in organizing community works.	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Here we observed Students, Teachers and Alumni feedback. It has been helping the college in its growth and development process efficiently, by providing positive feedback. It also acts as an effective support system to motivate students as well as recognizing, nurturing and furthering special talents in student teachers of the institution. The Institute has a registered Alumni Association for building strong bond between alumni, institution, and present students. The alumni give support to the students through interaction, guidance and encouragement. The Alumni Association of the Institute is a registered association. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Objectives of the Alumni association- To encourage and promote close relations between the

Institution and its alumni and among the alumni themselves. To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. To provide and disseminate information regarding their Alma Mater, its graduates, Faculties and students, to the alumni. To initiate and develop programs for the benefit of the alumni. To assist and supporting the efforts of the Institution in obtaining funds for development. To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Mater. To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum planning. They suggested valuable opinion about organization of meaningful curricular and co-curricular engagement of current students. In addition, they opined that seminar, workshop at national and international levels can be organized so that current students should be accustomed with the recent trends, changes, and practices in the field of teaching. They also acknowledged the contribution of the college as well as the faculty members in their life and professional ground. They are found very much excited meeting with their peer as well as the faculty members at regular basis. They also suggested to improve the current infrastructure of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	English, Bengali, Life Science, Mathematics, Geography, Sanskrit, History, Physical Science, Education	100	110	100

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	50	13	11	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
40	40	70	3	1	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the academic year 2008-2009, Madhyamgram B. Ed. College successfully launched students mentoring system in order to set up a friendly and better relationship between teachers and students. All the honourable teachers of B. Ed., D. El. Ed and M. Ed. Departments have been continuously mentoring, counselling, guiding and suggesting students in various educational and personal matter since the time of launching of students mentoring system in our institution. The objectives of students mentorship are: 1. To cultivate better and trustworthy relationship between mentors and mentee. 2. To strengthen student's academic performance. 3. To increase Students attendance. 4. To Monitor student's discipline. 5. To minimize student's dropout ratio. 6. To organize parent teacher meeting for providing information to the parents about the regular performance of their wards. 7. To cultivate trustworthy and better atmosphere in the institution. The mentors used to collect all the required and relevant information of the mentee and the mentoring system was followed as accordingly. They used to offer guidance, counselling, suggestion according to the needs and demands of the mentee. They used to meet the mentee individually or in groups as the situation ask for. In isolated cases parents were called for counselling and their special meeting with the Principal were arranged only according to the suggestion of mentors. If any student is identified as having anxiety or weakness in any educational or personal matter it is the bounden duty of the mentor to apprise the concerned person. There were 3 to 4 meetings arranged by the institution for providing mentorship to the students. A significant improvement of student teacher relationship was observed for last (4-5)years. Career advancement suggestion, guidance for solving personal problems related to adjustment, guidance about do's and don'ts in the laboratory and library. Outcomes of student's mentoring system • The percentage of regular student's attendance has been improved. • The student teacher relationship has been improved satisfactorily due to direct communication between mentor and mentee. • Discipline and punctuality have been significantly improved. • A friendly and trustworthy relationship between teacher and student has been established. The student mentoring system has successfully established a strong bond between teachers and students and this realization has been reflected in the various activities arranged in our institution through the whole academic year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
398	40	1 : 10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	40	2	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	N.A.	Nil	N.A.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BEd	15003	1	12/12/2017	09/02/2018
BEd	15003	2	13/06/2018	14/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Madhyamgram B.Ed College affiliated under the West Bengal University of Teachers' Training, Education Planning and Administration has two years B.Ed Programme divided into four semesters. Equally the M.Ed Course of this institution is also of two years and divided into four semesters. The students are continually assessed on the basis of Assignment, Term Paper, attendance, Classroom interaction based on the subject covered in each semester. • Throughout the year the college follows a mechanism of feedback which involves communicating of Evaluation outcomes makes strategy for improving the performance of the students. • The respective faculties guide the students on how to improve their performance more. • The new strategies are implemented and as well as reviewed for its effectiveness in the staff meetings. • Continuous Internal Evaluation (CIE) having weightage of 30 Internal and 70 External marks. • Various components like Field work, EPC Project, Term Paper, Action Research etc are also part of evaluation as per NCTE guidelines. • Micro teaching, being a part of Internal Evaluation, students' subject knowledge have been assessed through direct and indirect methods of assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- Institutional Academic Calendar has been prepared and adhered to according to the vision, mission and prospective plans. Seminars, Workshops and other curricular and co-curricular activities are part of the academic calendar. The internal as well as the University Examinations are also reflected from time to time. • The institution prepares its Academic Calendar at the very beginning of the year in consultation with all faculty members. • All activities conducted throughout the year are planned in the academic calendar. The relevant matters of the said calendar is discussed in the Staff meeting for its implementation.
- The Academic year starts with a Welcome plus Orientation Program and usually ends with the Theory Examination of the last semester. In between Micro-teaching, Internship progress in its own way.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://madhyamgrambedcollege.org/b-ed-course/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
15003	BEd	Education	98	98	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://madhyamgrambedcollege.org/2017-18-sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	N.A.	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
N.A.	N.A.	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N.A.	N.A.	N.A.	N.A.	N.A.	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	4.23
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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No Data Entered/Not Applicable !!!

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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No Data Entered/Not Applicable !!!

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Practice Teaching	School Internship	12 local schools	08/01/2017	28/10/2017	98
Practice Teaching B.Ed. and M.Ed.	School Internship (observation)	12 local schools	18/04/2018	12/05/2018	150
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3894695	3894695

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	Nil

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4429	353323	520	100865	4949	454188
Reference Books	1045	44666	50	20000	1095	64666
Journals	20	5700	10	700	30	6400
CD & Video	10	3000	0	0	10	3000
Others (specify)	10	700	0	0	10	700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	2	3	2	3	0	30	0
Added	7	1	2	5	0	0	1	70	0
Total	29	2	4	8	2	3	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-textbook (Bengali medium) by WBBSE and WBCHSE	https://wbxpress.com/e-text-books-

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3798657	3798657	8075700	8075700

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has many policies for maintaining and utilizing physical and academic facilities infrastructural facilities continuously, which is one of the index of progress. The College focuses on the upkeep and maintenance of its infrastructure on priority basis, which is one of the indicators of its vision and commitment. College has started prestigious department M.ed and also extra intake in D.El.Ed The College has instituted a department to oversee the maintenance and utilization of its physical infrastructure. The department is headed by a monastic member and supported by the voluntary engineers. The college has also a specific policy of such maintenance and required augmentation. Purchase committee also exists for the procurement of academic requirements. The increasing demand to involve the green initiatives while augmenting and maintaining the infrastructure is also taking for consideration in all allied strategic planning. The College has been spending funds on the maintenance of physical infrastructure, academic and support facilities according to details given below the link. Regular painting of buildings, Cleaning blockage in drains, Cleaning of roofs before the of rainy seasons start , Regular checkup and repairs of electric points/fittings (regular electricians have been appointed to perform this job). Regular checkup and servicing of Computers, Printers and Generators and any other electronic devices used by ICT, Smart Classroom. Greasing of all fans is done every year during summer vacation. Regular clearing out of weeds in grass (permanent gardeners are appointed). Regular pruning of plants to give a beautiful look. Regular maintenance and refilling of Fire-Extinguished Regular insurance/assurance of building and costly equipment. Cleaning and chlorination of water tanks. Spray of anti-termite medicine. Use of naphthalene balls. Replacement of old furniture and so on.

<https://madhyamgrambedcollege.org/instructional-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0

b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	0	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Guidance and counselling	96	96	27	7
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N.A.	0	0	Satish Kusum Kalyan Vidya Mandir	9	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Ed.	B.Ed.	R.B.U	M.A. in Bengali
2017	2	B.Ed.	B.Ed.	madhyamgram B.Ed. College	M.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	9

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' welcome	B.Ed., D.El.Ed. and M.Ed.	195
Baishe shrabon	B.Ed., D.El.Ed. and M.Ed.	168
Farewell greetings	B.Ed., D.El.Ed. and M.Ed.	112
Teachers' day	B.Ed., D.El.Ed. and M.Ed.	97
Agomoni (Durga Puja)	B.Ed., D.El.Ed. and M.Ed.	123
Annual sports	B.Ed., D.El.Ed. and M.Ed.	116
International Language Day	B.Ed., D.El.Ed. and M.Ed.	134
Basanta Utsab	B.Ed., D.El.Ed. and M.Ed.	130
Excursion	B.Ed., D.El.Ed. and M.Ed.	154
Kabi Pranam	B.Ed., D.El.Ed. and M.Ed.	119

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of Madhyamgram B.Ed college serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment. Student Council is a group of elected and volunteer students working together with an adult advisor within the framework of a constitution or bylaws to provide a means for student expression and assistance in college affairs and activities give opportunities for student experience in leadership and encourage student / faculty / community relations.

The student council plays an integral role in representing the interests of all the students and helps in fostering a student friendly environment. The council works in unison to bridge the gap between the authorities, teachers and students, to share ideas, interests and concerns of the student community. Student councils promote a sense of personal responsibility among students. Students running for student council are taking on leadership roles on behalf of the entire student body – he or she must then promote and uphold the values of the entire student body. The council conduct morning assembly everyday. Some national and international day such as Independence day, Teachers' day, International Language Day are organized by the council. Sports activities and festivals such as Agomoni (Durga Puja), BasantaUtsab (Celebration of Holi), KabiPranam (Birthday of Rabindranath Tagore), excursion etc. are organized in a manner acceptable to the culture and norms of the institution. The council works for the brand enhancement of the campus and to create an environment is regarding experience for the student community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Madhyamgram B.Ed college started their Alumni Association on 20.02.2016. Alumni Association is the backbone of every institution. As per this statement our alumni members supporting to our students in their careers and other activities. We are very proud to say that many of our alumni are occupied higher positions in Central State Governments and private organizations. The alumni's contributions in the growth and development process are given below. The Alumni helps in establishing Networking with all students. It helps the college in updating about the placements of pass-out students. It furnishes information about job opportunities in schools Its feedback has helped in improving the existing curriculum, organizing new activities, etc. (Alumni Registration No. :S/2L-50605 of 2015-2016).

5.4.2 – No. of enrolled Alumni:

209

5.4.3 – Alumni contribution during the year (in Rupees) :

8800

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting: 2 Activity : 1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Madhyamgram B.Ed. College follows decentralization practices for smooth functioning of the institution. The institution has a series of committees which act individually and take necessary actions for taking decision regarding respective issues. The institution has Governing body which makes polices, take decisions, approves proposals, recommends future course of actions, takes corrective measures, supervises financial affairs and miscellaneous matters. In addition, there is a working committee which works on realization of institutional goals, supervises overall activities, interacts faculty members and students and suggests whenever needed. Moreover, Academic council is there which plans, suggests, approves and recommends curricular and other activities. Furthermore, staff council of the institution takes care of matters related to

faculty members, non-teaching and other employees of the institutions. Moreover, there are a series of small committees such as Workshop-Seminar Committee, Cultural Committee, Sports Committee, Magazine Committee, Excursion Committee, Eco-club Committee, Library Committee, and Practice-Teaching Committee which function on their own way and take meaningful participation in overall management of the institution with respect to their own grounds. Finally, the institution maintains two significant bodies like Anti-ragging Committee and Sexual Harassment Committee which are very much sensitive in conducting their activities. This is the way by which participative management of the institution is practiced. Madhyamgram B.Ed. College is very transparent and maintains clarity in conducting financial, academic, administrative and other functions. The institution prepares annual audit reports on income and expenditure to maintain clarity in its financial affairs. On the other hand, academic affairs are reflected on academic calendar, time table, internal examination, end term examination notice from the University, notice for conducting different activities like seminar, workshop etc., schedule for internship activities, internship reports, maintenance of practicum files score sheet, and so on. Finally, administrative functions are reflected on Minutes of the Meetings with action plans. Decisions regarding anything are taken democratically with unanimous decisions. A series of committees function on their own way and they conduct meeting at regular basis and take necessary decisions. Hence, the institution is very transparent in maintaining its financial, academic, administrative and other functions. Madhyamgram B.Ed. College created its own vision and mission statements along with clear-cut objectives and values. These reflections help all stakeholders including leaders, teachers, students, guardian, controlling and affiliating bodies, employers, and so on to know about current and future course of actions of the institution. Keeping in view the vision, all faculty members are distributed with respective responsibilities. In addition, Institution functions accordingly in terms of its curricular, co-curricular, and administrative activities. Different committees are constituted for smooth functioning of the institution. Moreover, leaders including principal, management authority and HoD play a set of responsibility and chain of commands is passed hierarchically from Management authority to governing body to principal to HoD to faculty members. Different committees are constituted for participative management of the institution in order to realize mission statements. Values are reflected with respect to all activities including code of conduct for all stake holders.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Madhyamgram B.Ed. College follows the curriculum of B.Ed., M.Ed. and D.El.Ed prepared by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and Administration and West Bengal Board of Primary Education respectively. In addition, for the purpose of transacting the curriculum the College has taken a set of curricular and co-curricular initiatives such as preparation of academic calendar and time table,

distribution of course content among faculty members including foundation, methodology, performing arts and physical education, meeting with them for how to transact the curriculum in more efficient manner, periodic review of teaching-learning process, preparation of a schedule for internship, and preparation of a schedule for co-curricular activities throughout the year and so on. Moreover, extra care has been taken for M.Ed. because it is post-graduate programme. The institution has regularly conducted seminar, workshop, special lecture, and research oriented activities for the trainee-teachers of M.Ed.

Library, ICT and Physical Infrastructure / Instrumentation

Madhyamgram B.Ed. College has three ICT enabled rooms including a seminar hall. The college has a state-of-the art ICT room where trainee-teachers regularly visited the room for the purpose of practicum related activities such as installation of operating system, preparation of a project using of ICT devices, preparation of e-content, and a techno-pedagogy based learning design using internet based resources and so on. Faculty members have also taken classes using PowerPoint presentation in the smart classroom. The stock of books in the library has been increased because M.Ed. program is introduced. Research oriented books also are in stock. In the laboratories, instruments and devices are maintained properly. If any computers or instruments do not work properly, a requisition is submitted and those got either repaired or replaced properly. The fund is raised for proper maintenance of laboratories, libraries, classrooms, faculty rooms, multipurpose hall, playground, corridor and so on.

Research and Development

Classes on research methodology, dissertation, and statistics are conducted for M.Ed. students. Special classes are organized on research. Few faculty members have been pursuing their PhD related activities. They are regularly in a touch with research publication and related other activities.

Teaching and Learning

Teachers employed variety of techniques for transacting the

knowledge such as case study, field visit, community visit, experiential learning, debate, seminar, hands-on training practices, survey, observation, collaborative learning, classroom lecture, discussion, demonstration, peer learning, group discussion, laboratory based activities, book reviews, term paper, assignment, and the like. For EPC-2, art-integrated teaching-learning practices are ensured whereas for EPC-4, yogic practices are exercised. In addition, trainee-teachers are taught using ICT based resources with respect to EPC-3. Micro teaching is practiced in simulated mode and internship activities are taken place through mentoring, supervision, performance, observation, peer learning, etc.

Examination and Evaluation

Term-end examination after each semester or year is conducted for B.Ed., M.Ed. and D.El.Ed programs by the affiliating bodies including the West Bengal University of Teachers' Training, Education Planning and Administration and West Bengal Board of Primary Education respectively. Madhyamgram B.Ed. College conducts class tests, seminar presentation, and assignment or term paper preparation for internal assessment of theoretical courses as prescribed by the affiliating bodies. On the other hand, the College organizes viva-voce for internal assessment of practicum courses. School mentors, subject wise methodology teachers, and Principal assess trainee-teachers in Internship course. Affiliating University and the Board appoint an external examination for the assessment of practicum and Internship courses. In general, 60 assessment is given by external examiners whereas 40 assessment is done internally by the faculty members of the college with respect to practicum courses. On the other hand, 70 and 30 ratio is followed with respect to theoretical courses by the external and internal examiners respectively.

Human Resource Management

Management authority looks after the appointment, leaves, urges, professional development, feedback, improvement, approval, increment, long leaves, SWOC etc. of the faculty

	members and other employees of the College.
Industry Interaction / Collaboration	To the college, industry means schools. Madhyamgram B.Ed. College selects a group of school and the trainee-teachers attend the school at regular basis in order to experience all round school based activities including teaching practices. M.Ed. trainee-teachers also attend the schools for observing and assisting B.Ed. trainees in their activities. On the other hand, trainee-teachers of D.El.Ed. also attend primary schools for teaching practices. Hence, the College interacts secondary, higher secondary, primary as well as government and private schools for engaging trainee-teachers.
Admission of Students	At the beginning of each Academic Session, admission cell of the College functions very well for admitting students in the College. B.Ed. aspirants apply on the specific admission portal of the affiliating University and give choice for selecting colleges. Accordingly, they contact the College and they get admitted to the institution. This is as same as in D.El.Ed. But, in M.Ed. a common entrance test is organized by the affiliating University and as per their performance merit panel is published and through a counselling session in the affiliating University campus, students get admitted to the institution. In B.Ed. and M.Ed. aspirants get admitted as per their pedagogy subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Madhyamgram B.Ed. College maintains all details of students using excel sheets. Their fee payment details are also maintained in excel sheets. The institution has a common WhatsApp for all employees of the institution. This group is an official group which is made for only official communication between leaders and faculty members and other employees of the institution. Salary is disbursed to the employees through bank accounts.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Madhyamgram B.Ed. College manages its accounting in responsible manner. Financial accounting is done as per prescribed guidelines and norms followed by the Internal Audit at every year . The final audit is done by the Chartered Accountant (S.K.Saha Co.). For transparency in accounting regular reconciliation is done by the qualified accountants in the college office. The Statutory Audit for the complete year is carried out independently by the mentioned CA firm.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

12000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and IQAC of MBC
Administrative	No	Nil	Yes	Secretary and Principal of MBC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Augmentation in IT infrastructure. Library Development. Green campus. Fees concession for some students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Qualilty improvement of teaching learning	13/07/2017	13/07/2017	13/07/2017	25
2017	Workshop on social adjustment	27/04/2017	27/04/2017	27/04/2017	66
2017	Orientation programme	15/06/2017	15/06/2017	17/06/2017	32

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The College has always adopted sustainable practices. The Madhyamgram B.Ed. College strongly believes in the three R of sustainable development, i.e. - Reducing Reuse and Recycling plastic-free areas. We have Eco Club which creates awareness among students about overall green practices throughout the year. We use the awareness program to drive sustainable development. The college uses LED lights to reduce power consumption in and around our college buildings. We are trying to manage the waste inside the college by campaigning through posters placards etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct	14/06/2017	1. The teachers and non-teaching staff must be regular in the College otherwise the Academic Committee will take necessary action. Trainee-teachers should attend at least 75 and 90 of total theoretical and practicum classes respectively. 2. The students must appear in each and every internal examination conducted by the College. Candidates will be disqualified if they are found adopting some unfair means in the

examination. 3. Teachers, non-teaching staff and students will contribute to the College with high tone of their manners and general behaviour. 4. As per as possible, cleanliness, politeness, honesty, attention to work and respect to teachers and companions are concerned, the college should be looked upon as a place of reverence and discipline. 5. The Teachers, non-teaching staff and students should fulfill their duty with loyalty.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Awareness program on environmental issues (Eco - club).
• Distribution of old cloths for needy people.
• Distribution of old cloths for needy people.
• Gardening .
• Cleaning of college campus.
• Garbage cleaning from campus field .
• Plantation program

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Workshop on social adjustment Social adjustment is an effort made by an individual to cope with standards, values and needs of a society in order to be accepted. It can be defined as a psychological process. It involves coping with new standard and value. Peer relationships, academic performance, family and social relationships, happiness and satisfaction in life etc. depends upon students social adjustment. Successful adjustment is crucial to having a high quality of life. Those who are unable to adjust well are more likely to have clinical anxiety or depression, as well as experience feelings of hopelessness, anhedonia, difficulty concentrating, sleeping problems and reckless behavior. Keeping in mind our institute has arranged an work on social adjustment which will be fruitful for our students to maintain the state of equilibrium between the individual and the environment. Our institute has arranged an environmental awareness programme by incorporating some simple ways that can help to raise environmental awareness in our neighborhood and encourage them to do their part for Mother Nature. by encourage the use of more sustainable transportation. ... by promoting upcycling. ... by taking initiative to develop our local park. ... by putting up recycling bins around the neighborhood.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://madhyamgrambedcollege.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institute has arranged a programme to visit to National Institute For Locomotor Disabilities (NILD), Kolkata which will enlighten our students' knowledge about inclusion. About The Institute: National Institute for Locomotor Disabilities (Divyangjan) is an apex organization in the area of locomotor disability which came into the service since 1978 as an autonomous body under the ministry of Social Justice and Empowerment, Government of India. It is located in the city Kolkata and expanding its services whole country wide. Objectives: To know how they develop Human Resource (manpower) for providing services to the Orthopaedically Handicapped population, namely training of Physiotherapists, Occupational Therapists, Orthotists Prosthetists, Employment Placement Officers and Vocational Counsellor etc. To know about the conduct and sponsor research in all aspects related to the rehabilitation of the Orthopaedically handicapped. To know how they provide services in the area of rehabilitation, restorative surgery, aids appliances and vocational training to the persons with disability. To know how the institute standardize aids and appliances and to promote their manufacturing and distribution. To know how they provide consultancy to the State Government and voluntary agencies to serve as an apex documentation and information centre in the area of disability rehabilitation.

Provide the weblink of the institution

<https://madhyamgrambedcollege.org/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1.Madhyamgram B.Ed. College therefore dedicates itself toward preparing competent teachers for Schools and Teacher Education colleges to teach high National Standards and to value best education to motivate a sense of social responsibilities and Citizenship skills. 2.Upgrading Teaching Learning Process. 3.Conducting FDP programme. 4.Launching Teaching Learning App.